

DURYEA BOROUGH COUNCIL MEETING

July 13, 2021

WORKSESSION

- The agenda has been made available for public inspection. Mayor Moss and Council members have been provided a copy of the agenda in advance of this meeting.
- Comments from Council members and Mayor regarding agenda items.
- Public comment regarding agenda items.
- Reports from department heads.
- Council and Mayor comments.
- Discussion regarding handicap parking outside Community Park.
- Discussion regarding maintenance of abandoned properties.
- Discussion regarding ARPA funds received.

MEETING Start time: _____

- Pledge to the flag.
- Proclamation Presentation: In appreciation and recognition of Lois Hanczyc's council member service and declaring Tuesday, July 13, 2021, to be named Lois Hanczyc Day.
- An attendance roll call will now be taken by the Manager.
- With a quorum present, the meeting will continue.
- Council met in executive session on June 29, 2021, and again this evening to discuss legal matters pertaining to acquiring property in the borough.
- Please be advised that this public meeting was advertised in the Times Leader in the legal section. A copy of the legal ad is attached.
- All minutes, correspondence, bills, and reports are available for inspection.

Motion to accept the minutes as posted.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion that all correspondence be accepted, action be taken where necessary and placed on file.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion that all bills, wages, salaries, and commissions be paid when funds are available.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to approve payment of bills that were paid after the previous meeting, but before approval of bills for the current meeting.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion that all reports be accepted, action be taken where necessary and placed on file.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to appoint the following part-time police officers for the month of August 2021, as necessary for the general welfare, health, and safety of the public:

Officers- Dunn, Wall, Schlatter, Tamburello.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to create two handicap parking spots directly in front of the gates at Community Park.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to place a handicap sign in front of 316 Church Street.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to place a handicap sign in front of 105 Lackawanna Ave.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to appoint Prociak and Associates as the independent auditor for the annual DCED audit for 2022.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

Motion to promote Patrolman First Class Charles Swisher to the rank of Sergeant upon recommendation of the eligibility list from the Duryea Borough Civil Service Commission.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

PUBLIC COMMENT

With no further business to transact, the chair will entertain a motion to adjourn.

ROLL CALL	Gromelski	Tonte	Rowlands	Ameika
	McGlynn	Brudzinski	Bauman	

End time: _____

Proof of Publication

THE TIMES LEADER

(Under Act of No. 587, approved May 16, 1929)

STATE OF PENNSYLVANIA,
COUNTY OF LUZERNE

SS:

Kerry Miscavage, being duly sworn according to law, deposes and says that he/she is the bookkeeper of The Times Leader, a daily newspaper published in the City of Wilkes-Barre, County and State aforesaid, by Avant Publications, LLC, that said The Times Leader was established in 1939, and that the printed notice or publication hereto attached is exactly as printed in the regular edition of The Times Leader on the following date(s):

December 13, 2020

LEGAL NOTICE

Notice is hereby given that the regular monthly meetings of the Duryea Borough Council for 2021 will be held as indicated below. The public work session will begin at 6:30 P.M. followed by the monthly meeting on the second Tuesday of each month (with the exception of January). The meetings will take place on the Zoom platform until further notice. Information to join each meeting will be listed at duryeaborough.com.

REGULAR MONTHLY MEETING DATES:
 JANUARY 19, 2021
 FEBUARY 9, 2021
 MARCH 9, 2021
 APRIL 13, 2021
 MAY 11, 2021
 JUNE 8, 2021
 JULY 13, 2021
 AUGUST 10, 2021
 SEPTEMBER 14, 2021
 OCTOBER 12, 2021
 NOVEMBER 9, 2021
 DECEMBER 14, 2021

Carolyn Santee
Borough Manager

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is and says that The Time Leader is a daily newspaper and that neither the affiant nor The Times Leader is subject matter of the aforesaid notice of advertisement, and that the foregoing statement as to time, place and date are true.

Sworn to before me this 21st day of December, 2020.

Commonwealth of Pennsylvania - Notary Seal
 Matthew Bickert, Notary Public
 Luzerne County
 My commission expires August 3, 2024
 Commission number 1375743
 Member, Pennsylvania Association of Notaries

2021 REGULAR MEETING

A regular hybrid meeting of the Duryea Borough Council was held at 315 Main Street and on the Zoom platform on June 8, 2021 at 7:10 p.m. with Council President Jeffrey Bauman, presiding.

After a pledge to the flag, a moment of silence was held in honor of the passing of Frank Groblewski. Roll call was taken: (6) council members present – Rowlands absent. Mayor Moss was in attendance. With a quorum present, the meeting continued.

Council met in executive session this evening to discuss personnel matters of the Street and Police Department and other legal matters.

Motion by Ameika, second by Gromelski to accept the minutes as posted. Roll call (6) yes.

Motion by Ameika, second by Tonte that all correspondence be accepted, action be taken where necessary and placed on file. Roll Call (6) yes.

Motion by McGlynn, second by Ameika that all bills, wages, salaries, and commissions be paid when funds are available. Roll Call (6) yes.

Motion by Gromelski, second by Ameika to approve payment of bills that were paid after the previous meeting, but before approval of bills for the current meeting. Roll call (6) yes.

Motion by Ameika, second by Brudzinski that all reports be accepted, action be taken where necessary and placed on file. Roll Call (6) yes.

Motion by McGlynn, second by Tonte to appoint the following part-time police officers for the month of July 2021, as necessary for the general welfare, health, and safety of the public:

Dunn, Wall, Schlatter, Tamburello. Roll Call (6) yes.

Motion by McGlynn, second by Gromelski to authorize the engineer to put the following streets out to bed for the 2021 General Funds/Liquid Fuels Paving Project: Watt Street, Marcy Street. Roll call (4) yes, (2) no – Tonte and Bauman.

Motion by Bauman, second by Ameika to ratify the approval of special needs road signs at 32 Huckleberry Lane, 525 Adams Street, and 316 Church Street for Autism Awareness. Roll call (6) yes.

Motion by Ameika, second by Gromelski to accept the verbal resignation of Preston Oleski from the Street Department as a part-time laborer, as of June 11, 2021. Roll call (6) yes.

Motion by Ameika, second by Tonte to hire Paul Harrison as the full-time CDL/Laborer for the Street Department with a starting salary of \$17.75 per hour. Roll call (6) yes.

Motion by Gromelski, second by Ameika to hire Tyler Szumski as the part-time Laborer for the Street Department with a starting salary of \$14.75 per hour. Roll call (6) yes.

Motion by Bauman, second by Gromelski to appoint council members Ed Ameika and Justin Tonte as the Borough Overseers for purchases as per the Duryea Purchasing Policy. Roll call (6) yes.

Motion to adopt Ordinance 2021-1 regarding "No Parking" along the West side of Main Street, going North in front of the Zambetti property at 941 Main Street was removed from the agenda with intent to vote on it at the July meeting.

Motion by McGlynn, second by Ameika to accept the resignation of Officer Jonathan Martinez from the Duryea Police Department as of June 28, 2021. Roll call (6) yes.

Motion by Ameika, second by McGlynn to authorize the Civil Service Commission to advertise and test for a full-time Police Officer. Roll call (6) yes.

2021 REGULAR MEETING

Motion by McGlynn, second by Bauman to accept the bid from Multiscape for the Stephenson Street Sidewalk Project in the amount of \$20,291.70. Roll call (6) yes.

Motion by McGlynn, second by Bauman to authorize the Civil Service Commission to test for the Sergeant position. Roll call (6) yes.

Public Comment:

- Kevin Chromey questioned if Duryea will have the community yard sale this summer – Trina Moss stated it should be held in August.
- Gino Marriggi stated that Gashi Tree Service responded with a quote of \$3900.00 per acre for tree cutting/removal for the property off Foote Ave (if purchased by the borough)
- Jim Gromelski congratulated Council President Jef Bauman and his wife, Amanda on the birth of their daughter.
- Mike McGlynn questioned if there should be a motion for the testing for the Sergeant position for the Police Department (see above for motion made).
- Keith Moss announced the community calendar events:
 - Bacon and BBQ event at the VFW was a success
 - Excelsior will hold a cornhole tournament on June 12th
 - American Legion will hold a lasagna dinner on June 12th
 - Pittston is looking for support for the Riverfront Park
- Jef Bauman discussed that the Governor lifted the mask mandate, opening public places/events; would like to dissolve the zoom meetings after this month and go back to in-person meetings at the borough building.
- Trina Moss announced that the Crime Watch will host a movie in July and August; National Night Out will not be held this summer; Shredding event to held on July 31st

With no further business to transact, the chair entertained a motion to adjourn. First by McGlynn, second by Ameika to adjourn at 7:55 P.M.

Carolyn Santee
Borough Manager



By Shelley A. Houk
PSAB Director of Research

Q. Our solicitor said we must amend our Building Code ordinance because it listed the current year's version and made a vague reference to "future versions." He told us that there was a Commonwealth Court decision that invalidated a similar ordinance. Does this mean we must amend the ordinance every time a new version of the Building Code is adopted?

A. Yes, that is correct. In the Commonwealth Court decision *City of Williamsport Bureau of Codes v. DeRaffele*,¹ the court ruled that the ordinance must be amended when the codes are revised.

Q. More and more newspapers have gone online only. Are we still required to advertise in a physical newspaper?

A. Yes. None of the bills that would allow online advertising has passed.

Q. Council was notified that a resident's storage shed is actually on a portion of an alley. What can/should we do?

A. First, find a copy of the deed to determine where the property lines are drawn, and if the shed is indeed on part of the alley, and creating an obstruction. Then, the property owner can be sent a

letter giving him or her a specific time frame to remove the structure. If he or she fails to do so, the borough can then remove it and charge the actual fee and 10% for costs to the property owner as well as, if applicable, put a municipal claim on the property as outlined in Section 1202 (4) of the Borough Code.

Q. A retired resident had an accident in the borough and needed a copy of the report for his insurance company. The police department said the cost was \$15, and he said that was too expensive.

A. In this case, the borough nor its police department sets the fee. Instead, it is laid out in the Motor Vehicle Code² and is currently \$15.

Q. In our small borough, we have a secretary/treasurer and one computer. Our council president has asked the secretary for the password in order to access the internet and the secretary refused to provide it. Who is right?

A. The only person, other than the secretary/treasurer, who should have the password is the borough solicitor. Having two people only with the password ensures security but allows for a smooth transition if, for example, the secretary leaves unexpectedly.

Q. Is it correct to allow a council person into the office after hours to use borough computers?

A. According to an opinion by the state Ethics Commission, if this happens on a regular basis, then this could be perceived as a potential Ethics Act violation

because the council person is using his or her office to obtain a "benefit," i.e. regular use of a borough-owned computer.

Q. The public library, which is housed in our municipal building, had a Right-to-Know request? Is the library subject to the law?

A. According to six final determination rulings from the state Office of Open Records, libraries are not agencies so they are exempt from Right-to-Know requests.

Q. We know we need to send copies of newly-adopted ordinances to the county law library. Can this be done electronically?

A. Yes. Section 3301.2(b)(iii) of the Borough Code states: "[f]iling with the county may be completed by the submission of an electronic copy of the ordinance through a method available, in the sole discretion of the county, to permit receipt by the office storing municipal ordinances."

Please note that PSAB is prohibited from answering ethics related questions. These types of questions can be submitted in writing to the State Ethics Commission before any action occurs. Only the affected individual has standing to pose the question to the Ethics Commission. For more information, visit www.ethics.pa.gov.

Responses to questions should not be construed as legal opinions. If you have a question, contact the PSAB Research Department by phone at 717-236-9526, Ext. 1018, or write to Questions and Answers, 2941 N. Front Street, Harrisburg, PA 17110. All inquiries must include your name, position, and borough name. PSAB will not respond to anonymous correspondence. ①

¹ 170 A.3d 1270 (2017).

² 75 PaCSA 3751 (b).

Berkheimer COVID EIT Projection 4th Quarter

Ashley Rowe <arowe@hab-inc.com>

Thu 6/17/2021 9:30 AM

To: Carolyn Santee <carolyn.santee@duryeaborough.com>

Good Morning Carolyn:

We have completed analysis of the 2020 4th Quarter collections for Duryea Boro and are pleased to be able to report continued improvement compared to 4th Quarter of 2019. In fact, 4th Quarter 2020 withheld, reciprocal, and self-reporting payments were up by 8.05% compared to 4th Quarter 2019 payments. This trend is consistent with most of our client areas in the County and across the State. It may be that the worst of the COVID economic impacts are behind us.

Overall for Duryea Boro, total collections in 2020 were \$659,986.45 changed by 4.72% compared to 2019 collections that were \$630,215.82.

Additionally, year-to-date collections, comparing 1/1/21-4/30/21 to 1/1/19-4/30/19, have changed by 6.74% or \$13,121.17. 2021 year to date collections are \$207,778.59 versus 2019 year to date collections being \$194,657.42.

Projecting the ultimate impacts of the pandemic on collections has been a moving target with many variables/factors including the various Federal and State aid/stimuli packages. We are cautiously optimistic that the trend seen in the 3rd quarter and 4th quarter collections will continue and that the collections have "normalized".

We anticipate that this will be the last time that we will need to provide these COVID impact projections. We can certainly provide you with any additional analysis, reports, or budget projections you may need in the future.

We hope that this type of insight into the state of your EIT collections proves useful and we stand committed to providing you with the best possible service.

Should you have any questions or concerns, please feel free to contact your representative.

Ashley Rowe

Client Representative

berkheimer
tax innovations

We innovate. The rest can only imitate.

Office: 610-588-0965 ext. 2167

arowe@hab-inc.com

www.hab-inc.com

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LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

June 11, 2021

Duryea Borough Mayor and Council
315 Main Street
Duryea, PA 18642

Dear Mayor and Council,

In June 2018, Act 30 was signed into law, making Pennsylvania the 34th state to enable Commercial Property Assessed Clean Energy financing (C-PACE). The Act allows local governments to establish a C-PACE program to facilitate financing of clean energy and energy efficiency projects for commercial properties.

C-PACE is a tool for local property owners, developers, and county and municipal governments to encourage economic development and the deployment of clean energy and energy efficiency projects.

Pursuant to § 4303.3 of Act 30, this letter is a formal notification that Luzerne County has the intention of establishing a C-PACE program, which would be available to properties within your municipality. The Luzerne County Council is scheduled to vote on the resolution to adopt C-PACE on June 22, 2021. The County Council has final authority as to whether or not to enter into this program.

Once a C-PACE program is established, owners of commercial property in Luzerne County may utilize C-PACE to finance an energy efficiency, clean energy, or water conservation project. The County, through a tri-party agreement, would facilitate the repayment of energy efficiency financing as an additional line item on the county property tax bill. Luzerne County will adopt formal Program Guidelines and, upon request, provide your municipality with educational information about C-PACE that can be shared with the businesses in your municipality.

Additional information about this program can be found at www.PennsylvaniaCPACE.org. Please feel free to contact Andy Reilly at 570-824-7214 if you have any questions or concerns.

Sincerely,

C. David Pedri, Esq.
County Manager



DURYEA BOROUGH SEWER AUTHORITY

315 Main Street
Duryea, PA 18642
Phone: 570-457-0122
Fax: 570-457-0890

June 22, 2021

Duryea Borough Council:

We would like to recommend James Kroptavich of 21 Jenkins Street, Duryea, PA 18642, phone #570-457-2129 for the nomination to serve on the Duryea Borough Sewer Authority Board to complete the current vacant position. This position has become available due to the untimely passing of our former board member, Frank Groblewski.

The Duryea Borough Sewer Authority feels that Mr. Kroptavich would be a good fit and asset to our Board. He has indicated that he would be honored to serve our community in this capacity.

DBSA hopes that the Duryea Borough Council will consider Mr. Kroptavich to fill this vacancy which expires on December 31, 2025. We are confident his qualifications and interests best fit a position on our Board.

Thank you for your time and consideration.

Regards,

Duryea Borough Sewer Authority

Keith Moss, Chairman

JULY 2021

Vendor		Description	Amount
Column1	Column2	Column3	
4 THE OFFICE	COPIER PRINTING FEES	\$	42.77
ABK BUSINESS FORMS	PERMIT FORMS	\$	-
AFG	PENSION FEES	\$	312.50
AMAZON	SUPPLIES	\$	30.68
BASSLER	STREET SIGNS	\$	147.84
BERKHEIMER	EIT	\$	348.04
BERKHEIMER	LST	\$	80.76
BIROS	PORTABLE TOILETS/PARKS	\$	160.00
CEE KAY	MISC	\$	42.23
CHAMBER CHOICE	PD DENTAL	\$	356.25
CNA SURETY	BORO MANAGER BOND	\$	1,750.00
COMCAST	CABLE/PHONE/INTERNET	\$	188.77
COMPUTER VISIONARIES	DOOR RELEASE & VIDEO	\$	1,522.00
COOK BROS INDUSTRIAL	CHEMICAL SPRAYER/BAGS	\$	273.99
DCED	BUILDING PERMIT FEES	\$	360.00
DEP	MS4 PERMIT FEES	\$	500.00
EMBLEM ENTERPRISES	PATCHES FOR PD	\$	366.00
EXCELSIOR HOSE CO	ANNUAL CONTRIBUTION	\$	4,187.50
FIRST CHOICE	POSTAGE MACHINE SUPPLIES	\$	114.99
FLEET SERVICES	FUEL	\$	3,553.28
GALLS	PD CLOTHING ALLOWANCE	\$	467.87
GEISINGER	HEALTH CARE PREMIUMS	\$	10,775.00
GERMANIA	ANNUAL CONTRIBUTION	\$	4,187.50
GLEN SUMMIT	WATER	\$	31.00
HARIE	W/C PREM	\$	4,664.00
HIGHMARK	DEB ABENT INSURANCE	\$	201.90
HIGHMARK	FRANK ABENT INSURANCE	\$	228.30
HOURIGAN KLUGER & QUINN	CSC CONFERENCE	\$	118.00
JAMES MURTHA	BLACK FLOW TESTING	\$	75.00
JEFF PISANCHYN	BUILDING PERMITS/REGISTRATION	\$	909.75
JEFF PISANCHYN	CODE ENFORCEMENT	\$	125.00

JULY 2021

Vendor	Description	Amount
KELLEHER TIRE SERVICE	2018 FORD INTER TIRES PD	\$ 259.90
NASSER APPRAISAL SERVICE	APPRAISAL FEE	\$ 750.00
MBC SOLUTIONS	BATTERY-PD	\$ 158.92
MC COMMUNICATIONS	CABLE/PHONE/INTERNET INSTALL	\$ 197.25
MED EXPRESS	DRUG TEST FEES	\$ 118.00
MERCHANT SERVICES	CREDIT CARD FEES-MAY/JUNE FEES	\$ 77.12
MICROSOFT	EMAIL/DOMAIN	\$ 132.50
MUNICIPAL RECOVERY	RECYCLING FEES	\$ 480.15
NORTHEAST SIGNAL & ELEC	PREVENTATIVE MAINTENANCE	\$ 2,050.00
OLD MILL PINE	WEEDWACKER/SUPPLIES	\$ 793.41
PA AMERICAN WATER	HYDRANTS	\$ 2,178.53
PA AMERICAN WATER	BUILDINGS	\$ 90.20
PA ONE CALL	ONE CALL/DIG FEES	\$ 12.77
PEOPLES SECURITY	STREET DEPT LOAN	\$ 1,057.98
PEOPLES SECURITY	PD LOAN	\$ 2,621.91
PEST RANGERS	EXTERMINATOR - 3 MONTHS	\$ 106.00
PETRO'S HARDWARE	SUPPLIES	\$ 48.97
PISANCHYN INSPECTION AGENCY	INPECTION FEES	\$ 2,310.00
POWELL'S SALES	HEADLIGHT KIT ST DEPT	\$ 376.00
PPL	ST LIGHTING	\$ 6,486.70
PPL	ELECTRICITY-BUILDINGS	\$ 1,359.70
PRIMARY WAVE MEDIA	PD TIP LINE	\$ 15.96
PROCIAK & ASSOC	PROFESSIONAL SERVICES YR END 12/20	\$ 5,725.00
PSAB	DRUG TEST FEES	\$ 194.52
PURCHASE POWER	PITNEY BOWES POSTAGE	\$ 1,008.30
READING BLUE MTN & NORTHRN RLRD	BOYLAN DRIVE	\$ 2,000.00
RIVER VALLEY LANDSCAPE	WOODCARPET INSTALLATION	\$ 3,993.00
SAPORITO, FALCONE & WATT	LEGAL FEES	\$ -
STANLEY STEAMER	CARPET CLEANING	\$ 200.00
STARR UNIFORM	PD CLOTHING ALLOWANCE	\$ 660.93
SWIF	GERMANIA/EXCELSIOR W/C	\$ 1,557.00
TEAMSTERS	UNION DUES	\$ 257.00

JULY 2021

Vendor	Description	Amount
TIGER ABSTRACT	TITLE SEARCH	\$ 296.50
TIMES LEADER	NEWSPAPER ADS	\$ 339.00
TRAVELERS	INSURANCE POLICIES	\$ 32,454.50
UGI	GAS	\$ 86.07
VERIZON WIRELESS	CELL PHONES	\$ 679.52
WASTE MANAGEMENT	LANDFILL FEES	\$ 9,039.54
WINN'S AUTO & TOWING	2018 FORD INTER OIL CHANGE/MAINTENANCE	\$ 851.47
WITMER PUBLIC SAFETY	PD TARGETS	\$ 87.00
ZOOM	MEETING FEE	\$ 14.99
		\$ 117,247.23

DURYEA BOROUGH

Payment List

Monday, July 12, 2021

Customer/Vendor ID	Date	Amount	
AIRBR01	6/9/2021	\$14.92	
AMAZON	6/4/2021	\$13.77	
AMAZON	6/9/2021	\$785.14	
BASS01	6/9/2021	\$704.14	
BERKOPT	6/9/2021	\$178.05	
BERKQTR	6/9/2021	\$2,072.48	
BIROS	6/9/2021	\$160.00	
CEEKA01	6/9/2021	\$46.33	
CHAMBER	6/9/2021	\$356.25	
CITIZEN	6/9/2021	\$445.00	
COMCAST	6/9/2021	\$478.87	
COMCAST	6/14/2021	\$190.31	approved @ \$85
COMCAST	6/15/2021	\$118.44	utility
COMCAST	6/22/2021	\$15.58	"
COMCAST	6/23/2021	\$478.64	"
COMPUTER	6/9/2021	\$85.00	"
COOK IND	6/9/2021	\$12.00	
FIRST	6/9/2021	\$2,344.00	
FLEET	6/17/2021	\$2,804.95	
FLORAL	6/9/2021	\$90.10	
GEISINGER	6/16/2021	\$10,775.68	approved @ 8462-
GLEN SUMMIT	6/9/2021	\$24.50	
GOODYEAR	6/9/2021	\$1,124.79	
HARIE	6/9/2021	\$4,666.00	
HUNTER	6/9/2021	\$248.00	
HUNTER	6/9/2021	\$1,252.00	
JEFF	6/9/2021	\$1,212.50	
KANSAS	6/15/2021	\$105.26	
KINGSTON	6/9/2021	\$223.00	
LLVSA01	6/9/2021	\$140.00	
MANGIONE	6/9/2021	\$285.00	
MEDEX	6/9/2021	\$236.50	
MERCHANT	6/2/2021	\$41.78	
MERCHANT	6/11/2021	\$21.74	auto pay
MICROSOFT	6/21/2021	\$15.90	
MICROSOFT	6/21/2021	\$53.00	
MICROSOFT	6/21/2021	\$63.60	
MUNICIPAL	6/9/2021	\$424.00	
NORTHAM	6/17/2021	\$338.63	insurance prem
OLD MILL01	6/9/2021	\$371.84	
ONSOLVE	6/9/2021	\$3,150.50	
PAAM HYDRANTS	6/9/2021	\$2,178.53	
PAAM UTILITIES	6/9/2021	\$112.82	
PAMAY	6/23/2021	\$365.00	conference
PEOPLE SECURITY	6/9/2021	\$2,621.91	
PEST	6/9/2021	\$36.00	
PISANCHYN	6/9/2021	\$3,770.00	
POWELL	6/9/2021	\$5,904.50	
PPL01	6/9/2021	\$6,402.47	
PPL02	6/9/2021	\$486.19	
PPL02	6/14/2021	\$37.82	utility
PPL02	6/16/2021	\$61.43	
PPL02	6/21/2021	\$29.40	
PRIMARY	6/9/2021	\$15.96	
SAPORITO	6/10/2021	\$1,295.00	legal fees

STARR01	6/9/2021	\$20.00	
STARR01	6/9/2021	\$69.98	
STATE WO	6/9/2021	\$1,557.00	
SUBUR	6/9/2021	\$95.74	
TEAMSTERS	6/9/2021	\$257.00	
TIMES01	6/9/2021	\$82.25	
TOMLINSON	6/9/2021	\$68.90	
UGI	6/3/2021	(\$846.16)	- Check not rec'd. - phone payment
UGI	6/11/2021	\$153.87	utility
USPOST01	6/4/2021	\$27.20	
VERIWIRE	6/9/2021	\$649.53	
WASTE	6/9/2021	\$12,105.50	
WASTE	6/9/2021	(\$12,105.50)	> void
WASTE	6/11/2021	\$12,105.50	phone payment - approved @ \$9346.82
WF WELLIVER	6/9/2021	\$979.08	
YCG	6/9/2021	\$150.00	
ZOOM	6/7/2021	\$14.99	
MERCHANT SERVICES	7/3/2021	\$35.34	auto pay

Excelsior Hose Company No. 2

x

Duryea, PA

This report was generated on 7/1/2021 6:10:23 PM

Incident Type Count per Station for Date Range

Start Date: 06/01/2021 | End Date: 06/30/2021

INCIDENT TYPE	# INCIDENTS
Station: 226 - EXCELSIOR HOSE COMPANY # 2	
111 - Building fire	2
113 - Cooking fire, confined to container	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	1
542 - Animal rescue	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	5
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
# Incidents for 226 - Excelsior Hose Company # 2:	22

Only REVIEWED incidents included.



CODE ENFORCEMENT REPORT
JUNE 2021

31 VIOLATIONS INVESTIGATED

9 WARNINGS ISSUED

8 QUALITY OF LIFE CITATIONS ISSUED

3 TOW STICKERS APPLIED

3 FARM ANIMAL COMPLAINTS

3 CERTIFIED LETTERS SENT

2 STILL UNDER INVESTIGATION

1 STRAY CAT INCIDENT

1 HOUSE CONDEMNED

1 MISCELLANEOUS

\$50.00 DOLLARS COLLECTED FROM QUALITY
OF LIFE CITATIONS.

\$238.71 DOLLARS COLLECTED FROM
MAGISTRATE FINES.



ROBERT G WEBB

CODE ENFORCEMENT OFFICER

**Duryea Police Department
315 Main Street
Duryea PA 18642**

**NICHOLAS A. LOHMAN
CHIEF OF POLICE**

May 2021

Monthly Arrest Report

TRAFFIC CITATIONS	11
NON-TRAFFIC CITATIONS	2
CRIMINAL ARRESTS	8
MONTHLY TOTAL	21

Money Collected

TYPE	CHECK	CASH	TOTAL
MAGISTRATE FINES	\$948.09		\$948.09
POLICE REPORTS	\$45.00	\$30.00	\$75.00
PARKING TICKETS			\$0.00
PERSONAL FINGERPRINTING			\$0.00
MISCELLANEOUS			\$0.00
TOTAL			\$1,023.09


CHIEF NICHOLAS A. LOHMAN

Duryea Police Monthly Report

Page 1 - Monthly Arrest

Page 2 - Calls for Service

CALLS FOR SERVICE - by UCR CODE**All Municipalities****Incidents Reported Between 06/01/2021 and 06/30/2021**

0619	THEFT-\$200 AND OVER-ALL OTHER	1
0638	THEFT - UNDER \$50 - FROM COIN-OP MACHINE	1
0730	M.V.THEFT-ALL OTHER	1
1100	FRAUD	2
1420	CRIMINAL MISCHIEF TO PUBLIC BUILDINGS	1
1440	CRIMINAL MISCHIEF - ALL OTHER	1
1823	NARCOTICS-MANUFACTURE-SYNTHETIC NARCOTIC	1
1833	NARCOTICS-POSSESSION-SYNTHETIC NARCOTIC	1
2121	DRIVE UNDER INFLUENCE - DRUGS	1
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSP,POSSESS	1
2400	DISORDERLY CONDUCT	4
2450	HARASSMENT	3
2660	TRESPASSING OF REAL PROPERTY	5
2811	CURFEW LAW (JUVENILE) - MALE	1
2900	LOST/MISSING PERSONS (ADULT)	1
2912	RUNAWAY-FEMALE (JUVENILE)	1
3100	MOTOR VEHICLE ACCIDENT	3
3400	MENTAL HEALTH	3
3600	DOMESTIC	9
3601	PFA SERVICE	3
3602	CUSTODY	1
3810	ALARM	6
4022	SUSPICIOUS PERSON	4
4028	DUMPING	1
4029	CIVIL - LANDLORD/TENANT	3
4031	CIVIL - OTHER	4
5504	DOG BITE	2
5507	FOUND/STRAY ANIMAL	1
5510	ANIMAL - OTHER	2
6608	PARKING PROBLEM/TICKET	2
6610	MOTORIST AID/DISABLED	2
7504	ASSIST OTHER POLICE OR AGENCY	14
7505	ASSIST - AMBULANCE	3
8190	WARRANT - ATTEMPT SERVICE	1
9000	FOLLOW-UP INFORMATION	2
911	911 HANGUP	1
CITT	CITATION - TRAFFIC	8
DPD1	CALL FOR SERVICE	11
DPD2	SCHOOL DETAIL	4
DPD5	DURYEA ORDINANCE	2

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DURYEA BOROUGH
Account Register
For the Period From Jun 1, 2021 to Jun 30, 2021
100.01 - Cash - General Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			724.30
6/2/21	auto pymt	Withdrawal	MERCHANT SERVICE-ELE		41.78	682.52
6/3/21	21424V	Withdrawal	UGI PENN NATURAL GAS		-846.16	1,528.68
6/4/21	POS purch	Withdrawal	U.S.POSTAL SERVICE-Adm		27.20	1,501.48
6/4/21	auto pymt	Withdrawal	AMAZON CAPITAL SERVI		13.77	1,487.71
6/7/21	auto pymt	Withdrawal	ZOOM VIDEO COMM, INC		14.99	1,472.72
6/9/21	21618	Withdrawal	AIRBRAKE & EQUIPMENT		14.92	1,457.80
6/9/21	21619	Withdrawal	AMAZON.COM		785.14	672.66
6/9/21	21620	Withdrawal	BASSLER EQUIPMENT		704.14	-31.48
6/9/21	21621	Withdrawal	HAB-LST		178.05	-209.53
6/9/21	21622	Withdrawal	HAB-EIT		2,072.48	-2,282.01
6/9/21	21623	Withdrawal	BIROS		160.00	-2,442.01
6/9/21	21624	Withdrawal	CEE-KAY AUTOMOTIVE		46.33	-2,488.34
6/9/21	21625	Withdrawal	CITIZEN'S VOICE		445.00	-2,933.34
6/9/21	21626	Withdrawal	COMCAST		478.87	-3,412.21
6/9/21	21627	Withdrawal	COOK BROTHERS INDUST		12.00	-3,424.21
6/9/21	21628	Withdrawal	COMPUTER VISIONARIES		85.00	-3,509.21
6/9/21	21629	Withdrawal	FIRST CHOICE BUSINESS S		2,344.00	-5,853.21
6/9/21	21630	Withdrawal	FLORAL FANTASIES CERA		90.10	-5,943.31
6/9/21	21631	Withdrawal	GLEN SUMMIT SPRINGS		24.50	-5,967.81
6/9/21	21632	Withdrawal	THE GOODYEAR TIRE & R		1,124.79	-7,092.60
6/9/21	21633	Withdrawal	H.A.R.I.E.		4,666.00	-11,758.60
6/9/21	21634	Withdrawal	HUNTER ROOFING CORP.		248.00	-12,006.60
6/9/21	21635	Withdrawal	HUNTER ROOFING CORP.		1,252.00	-13,258.60
6/9/21	21636	Withdrawal	JEFF PISANCHYN		1,212.50	-14,471.10
6/9/21	21637	Withdrawal	KINGSTON LOCKSMITHIN		223.00	-14,694.10
6/9/21	21638	Withdrawal	LLVSA		140.00	-14,834.10
6/9/21	21639	Withdrawal	MANGIONE SERVICES		285.00	-15,119.10
6/9/21	21640	Withdrawal	MEDEXPRESS URGENT C		236.50	-15,355.60
6/9/21	21641	Withdrawal	MUNICIPAL RECOVERY		424.00	-15,779.60
6/9/21	21642	Withdrawal	OLD MILL PINE		371.84	-16,151.44
6/9/21	21643	Withdrawal	ONSOLVE, LLC		3,150.50	-19,301.94
6/9/21	21644	Withdrawal	PA. AMERICAN WATER C		2,178.53	-21,480.47
6/9/21	21645	Withdrawal	PA. AMERICAN WATER C		112.82	-21,593.29
6/9/21	21646	Withdrawal	PEOPLE'S SECURITY		2,621.91	-24,215.20
6/9/21	21647	Withdrawal	THE PEST RANGERS		36.00	-24,251.20
6/9/21	21648	Withdrawal	PISANCHYN INSPECTION		3,770.00	-28,021.20
6/9/21	21649	Withdrawal	POWELL'S SALES		5,904.50	-33,925.70
6/9/21	21650	Withdrawal	PA POWER & LIGHT CO.		6,402.47	-40,328.17
6/9/21	21651	Withdrawal	PA. POWER & LIGHT		486.19	-40,814.36
6/9/21	21652	Withdrawal	PRIMARY WAVE MEDIA		15.96	-40,830.32
6/9/21	21653	Withdrawal	STARR UNIFORM CENTER		20.00	-40,850.32
6/9/21	21654	Withdrawal	STARR UNIFORM CENTER		69.98	-40,920.30
6/9/21	21655	Withdrawal	SUBURBAN PROPANE		95.74	-41,016.04
6/9/21	21656	Withdrawal	STATE WORKER'S INS. FU		1,557.00	-42,573.04
6/9/21	21657	Withdrawal	TEAMSTERS LOCAL UNIO		257.00	-42,830.04
6/9/21	21658	Withdrawal	THE TIMES LEADER		82.25	-42,912.29
6/9/21	21659	Withdrawal	TOMLINSON FLORAL		68.90	-42,981.19
6/9/21	21660	Withdrawal	VERIZON WIRELESS		649.53	-43,630.72
6/9/21	21661	Withdrawal	WASTE MANAGEMENT		12,105.50	-55,736.22
6/9/21	21661V	Withdrawal	WASTE MANAGEMENT		-12,105.50	-43,630.72
6/9/21	21662	Withdrawal	W F WELLIVER & SON INC		979.08	-44,609.80
6/9/21	21663	Withdrawal	YCG, INC		150.00	-44,759.80
6/9/21	21664	Withdrawal	CHAMBERCHOICE NCC		356.25	-45,116.05
6/9/21	TRAN-INVOICES	Other	GENERAL	85,000.00		39,883.95
6/10/21	21665	Withdrawal	SAPORITO, FALCONE & W		1,295.00	38,588.95
6/11/21	21666	Withdrawal	UGI PENN NATURAL GAS		153.87	38,435.08
6/11/21	auto pymt	Withdrawal	MERCHANT SERVICE-ELE		21.74	38,413.34
6/11/21	online pymt	Withdrawal	WASTE MANAGEMENT		12,105.50	26,307.84
6/14/21	21667	Withdrawal	PA. POWER & LIGHT		37.82	26,270.02
6/14/21	21668	Withdrawal	COMCAST		190.31	26,079.71
6/15/21	21669	Withdrawal	COMCAST		118.44	25,961.27
6/15/21	auto pymt	Withdrawal	KANSAS CITY LIFE INSUR		105.26	25,856.01
6/16/21	21670	Withdrawal	PA. POWER & LIGHT		61.43	25,794.58
6/16/21	online pymt	Withdrawal	GEISINGER HEALTH SYST		10,775.68	15,018.90
6/17/21	online pymt	Withdrawal	NORTH AMERICAN BENE		338.63	14,680.27
6/17/21	online pymt	Withdrawal	WEX BANK		2,804.95	11,875.32
6/21/21	21671	Withdrawal	PA. POWER & LIGHT		29.40	11,845.92

DURYEA BOROUGH
Account Register
For the Period From Jun 1, 2021 to Jun 30, 2021
100.01 - Cash - General Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
6/21/21	auto pymt	Withdrawal	MICROSOFT		15.90	11,830.02
6/21/21	auto pymt	Withdrawal	MICROSOFT		53.00	11,777.02
6/21/21	auto pymt	Withdrawal	MICROSOFT		63.60	11,713.42
6/22/21	21672	Withdrawal	COMCAST		15.58	11,697.84
6/23/21	21673	Withdrawal	PA. STATE MAYOR'S ASSN		365.00	11,332.84
6/23/21	21674	Withdrawal	COMCAST		478.64	10,854.20
6/30/21	DEP-INT-GEN	Other	GENERAL	8.33		10,862.53
Total				85,008.33	74,870.10	

DURYEA BOROUGH
Account Register
For the Period From Jun 1, 2021 to Jun 30, 2021
106.010 - Cash - Money Market

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			1,190,391.24
6/1/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	225.00		1,190,616.24
6/1/21	TRANS-PAYROLL	Other	MONEY MARKET		27,150.09	1,163,466.15
6/2/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	176.25		1,163,642.40
6/3/21	DEP-EIT	Other	MONEY MARKET	1,325.79		1,164,968.19
6/3/21	DEP-INT-MM	Other	MONEY MARKET	381.65		1,165,349.84
6/3/21	DEP-LST	Other	MONEY MARKET	1,101.74		1,166,451.58
6/3/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	250.00		1,166,701.58
6/4/21	DEP	Other	MONEY MARKET	8,651.07		1,175,352.65
6/9/21	TRAN-INVOICES	Other	MONEY MARKET		85,000.00	1,090,352.65
6/10/21	DEP-EIT	Other	MONEY MARKET	3,490.09		1,093,842.74
6/10/21	DEP-EIT	Other	MONEY MARKET	2,353.23		1,096,195.97
6/10/21	DEP-LST	Other	MONEY MARKET	1,811.08		1,098,007.05
6/11/21	DEP	Other	MONEY MARKET	30,177.87		1,128,184.92
6/12/21	DEP-EIT	Other	MONEY MARKET	5,315.97		1,133,500.89
6/14/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	20.00		1,133,520.89
6/15/21	DEP-EIT	Other	MONEY MARKET	891.24		1,134,412.13
6/15/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	275.00		1,134,687.13
6/15/21	TRANS-PAYROLL	Other	MONEY MARKET		26,624.31	1,108,062.82
6/16/21	DEP-EIT	Other	MONEY MARKET	3,479.56		1,111,542.38
6/17/21	DEP-EIT	Other	MONEY MARKET	2,286.72		1,113,829.10
6/18/21	DEP	Other	MONEY MARKET	491.23		1,114,320.33
6/18/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	50.00		1,114,370.33
6/21/21	DIR DEP-ELITE	Other	MONEY MARKET	1,528.75		1,115,899.08
6/22/21	DEP-EIT	Other	MONEY MARKET	743.56		1,116,642.64
6/24/21	DEP-EIT	Other	MONEY MARKET	576.72		1,117,219.36
6/24/21	DEP-LST	Other	MONEY MARKET	590.57		1,117,809.93
6/28/21	DIR DEP-CC/DEBI	Other	MONEY MARKET	18.02		1,117,827.95
6/29/21	DEP-EIT	Other	MONEY MARKET	1,195.88		1,119,023.83
6/29/21	TRANS-PAYROLL	Other	MONEY MARKET		27,524.84	1,091,498.99
6/30/21	DEP	Other	MONEY MARKET	1,876.00		1,093,374.99
Total				69,282.99	166,299.24	

DURYEA BOROUGH
Account Register
For the Period From Jun 1, 2021 to Jun 30, 2021
105.01 - Cash - Payroll

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			5,943.06
6/1/21	TRANS-PAYROLL	Other	PAYROLL	27,150.09		33,093.15
6/1/21	TRANS-PAYROLL	Other	PAYROLL-NET WAGES		19,966.27	13,126.88
6/1/21	TRANS-PAYROLL	Other	PAYROLL-CASH REQUIRE		7,183.82	5,943.06
6/15/21	TRANS-PAYROLL	Other	PAYROLL	26,624.31		32,567.37
6/15/21	TRANS-PAYROLL	Other	PAYROLL-NET WAGES		19,545.81	13,021.56
6/15/21	TRANS-PAYROLL	Other	PAYROLL-CASH REQUIRE		7,078.50	5,943.06
6/29/21	TRANS-PAYROLL	Other	PAYROLL	27,524.84		33,467.90
6/29/21	TRANS-PAYROLL	Other	PAYROLL-NET WAGES		20,268.49	13,199.41
6/29/21	TRANS-PAYROLL	Other	PAYROLL FEE		7,256.35	5,943.06
6/30/21	DEP-INT-PAYROL	Other	PAYROLL	3.41		5,946.47
			Total	81,302.65	81,299.24	

DURYEA BOROUGH
Account Register
For the Period From Jun 1, 2021 to Jun 30, 2021
106.04 - Cash - Legal Fund

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			85,253.93
6/30/21	DEP-INT-LEGAL	Other	LEGAL	24.52		85,278.45
			Total	24.52		

DURYEA BOROUGH
Account Register
For the Period From Jun 1, 2021 to Jun 30, 2021
106.011 - Cash - Rec Board

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			470.49
6/21/21	DEP-INT-REC BR	Other	REC BOARD	0.16		470.65
			Total	0.16		

Duryea - Liquid Fuels
Account Register
 For the Period From May 1, 2021 to Jun 30, 2021
 100.01 - Cash - Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			435.00
5/11/21	TRANS-INVOICE	Other	CHECKING	53,571.43		54,006.43
5/12/21	00541	Withdrawal	PEOPLE'S SECURITY		53,571.43	435.00
			Total	<u>53,571.43</u>	<u>53,571.43</u>	

Duryea - Liquid Fuels
Account Register
 For the Period From May 1, 2021 to Jun 30, 2021
 105.01 - Cash - Savings

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			183,911.33
5/11/21	TRANS-INVOICE	Other	SAVINGS		53,571.43	130,339.90
5/31/21	DEP-INT	Other	SAVINGS	108.92		130,448.82
			Total	<u>108.92</u>	<u>53,571.43</u>	

Duryea - Dike Fund
Account Register
 For the Period From Jun 1, 2021 to Jun 30, 2021
 100.01 - Cash - Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			3,625.52
6/21/21	DEP-INT	Other	CHECKING	1.04		3,626.56
			Total	<u>1.04</u>		

DURYEA BOROUGH
Income Statement
For the Seven Months Ending July 31, 2021

	Year to Date Actual	Year to Date Budget	Difference
Revenues			
Real Estate Tax	\$ 434,527.09	\$ 467,000.00	32,472.91
Delinquent Tax	23,084.63	30,000.00	6,915.37
Real Estate Transfer Tax	19,878.09	40,000.00	20,121.91
Earned Income Tax	368,855.96	645,000.00	276,144.04
LST Tax	29,159.59	60,000.00	30,840.41
Solicitation Permit	0.00	200.00	200.00
Contractors Fees	100.00	300.00	200.00
Gaming Permits	0.00	950.00	950.00
Comcast Cable Commissions	30,285.75	60,000.00	29,714.25
Pave Cuts	28,369.01	20,000.00	(8,369.01)
District Court Fines/Restituti	4,807.01	12,000.00	7,192.99
Code Enforcement Citations	50.00	600.00	550.00
State Police Fines	924.82	1,000.00	75.18
Clerk of Courts Fines	0.00	250.00	250.00
Adult Probation (Fines & Rest)	2,829.53	2,500.00	(329.53)
Interest on Checking	123.09	300.00	176.91
Interst on Savings	2,201.64	4,000.00	1,798.36
Commission	141.21	300.00	158.79
Rent from ads on public prop.	700.00	700.00	0.00
DCED-ECONOMIC DEVELOP. GRANT	552,372.93	0.00	(552,372.93)
Recycling Performance Grant	10,290.82	0.00	(10,290.82)
PURTA refund	0.00	1,050.00	1,050.00
Liquor License	700.00	1,400.00	700.00
Pension-State Aid	0.00	7,000.00	7,000.00
Foreign Fire Insurance	0.00	23,802.00	23,802.00
In Lieu of Taxes (Housng Auth)	1,943.21	1,712.00	(231.21)
PD-MISC	0.00	1,000.00	1,000.00
Police Reports	475.00	1,000.00	525.00
Fingerprinting-PD	25.00	50.00	25.00
Building Permits	63,024.75	45,000.00	(18,024.75)
Garbage Stickers	266,333.92	305,000.00	38,666.08
Park Rental	600.00	500.00	(100.00)
Miscellaneous	15,195.91	0.00	(15,195.91)
MISC-CREDIT CARD FEES	7.65	0.00	(7.65)
Sale of General Fixed Assets	16,000.00	0.00	(16,000.00)
MISC DONATIONS	(500.00)	2,000.00	2,500.00
RECREATION DONATIONS	(1,000.00)	0.00	1,000.00
MILITARY DONATIONS	(1,000.00)	0.00	1,000.00
Total Revenues	1,870,506.61	1,734,614.00	(135,892.61)
Expenses			
Gross Wages-Council	6,468.77	13,375.00	6,906.23
Gross Wages-Mayor	1,300.02	2,300.00	999.98
Gross Wages-Office	28,469.77	52,566.00	24,096.23
Admin Health Ins Prem	3,870.58	12,911.00	9,040.42
Admin-Postage	4,000.43	0.00	(4,000.43)
Admin/Mayor Cell Phone	423.26	800.00	376.74
Manager Bond	0.00	1,750.00	1,750.00
Mayor-Dues	365.00	100.00	(265.00)
Exec-Dues	570.00	1,200.00	630.00
Office Supplies	2,760.53	3,500.00	739.47
Auditing/Financial Services	5,725.00	0.00	(5,725.00)
Bank Charges	600.86	0.00	(600.86)
Gross Wages - Tax Collector	4,999.00	5,243.00	244.00
Tax Bills/Supplies	90.06	0.00	(90.06)

For Management Purposes Only

DURYEA BOROUGH
Income Statement
For the Seven Months Ending July 31, 2021

	Year to Date Actual	Year to Date Budget	Difference
Legal Expenses	12,680.00	20,000.00	7,320.00
Municipal Secretary	0.00	9,360.00	9,360.00
Gross Wages - Maint	17,445.62	35,424.00	17,978.38
BLDG/GRND Health Ins Prem	3,074.16	0.00	(3,074.16)
Pension Plan - Expense	1,837.50	10,500.00	8,662.50
PAYROLL BILLING	1,241.20	2,400.00	1,158.80
BLDG/GROUND GPS	76.00	228.00	152.00
Admin-Legal Ads	816.17	2,500.00	1,683.83
B/G VEHICLE REPAIR	3,347.33	0.00	(3,347.33)
General Govt Dues	0.00	200.00	200.00
General Drug/Alcohol Testing	48.63	0.00	(48.63)
Admin-Misc	402.12	0.00	(402.12)
IT-Networking Services	6,233.28	3,000.00	(3,233.28)
WEB DESIGN	439.00	0.00	(439.00)
Engineering Fees	4,211.25	20,000.00	15,788.75
Supplies - Maint.	2,330.25	4,500.00	2,169.75
Professional Services-Misc	381.83	1,000.00	618.17
Utilities-Phone/Cable/Web/Bldg	6,637.31	0.00	(6,637.31)
Office Printing	8,931.59	5,000.00	(3,931.59)
Utilities-Building-Sewer	280.00	560.00	280.00
Utilities-Building-Water	2,961.20	1,600.00	(1,361.20)
Repairs - Building	3,713.85	10,000.00	6,286.15
Air Conditioning	812.99	1,500.00	687.01
Gross Wages - Police	167,405.00	327,078.00	159,673.00
PD Health Ins Prem	32,328.10	68,397.00	36,068.90
PD-Uniform Allowance	3,160.71	5,000.00	1,839.29
PD-Office Supplies	357.95	0.00	(357.95)
PD-Computer/Printer Supplies	2,883.14	0.00	(2,883.14)
PD/CSC-Postage	27.20	0.00	(27.20)
PD-Ammunition	772.22	1,650.00	877.78
PD-Health/Welfare Supplies	864.00	0.00	(864.00)
PD-Repair/Maint Supplies	73.09	0.00	(73.09)
PD-Training	1,454.97	5,000.00	3,545.03
PD-GPS/CELL PHONE	1,135.31	2,800.00	1,664.69
Police Car Loan	15,731.46	46,463.00	30,731.54
PD-Advertising	408.00	100.00	(308.00)
PD-Vehicle repairs	2,230.16	0.00	(2,230.16)
PD-Memberships/Dues	190.00	500.00	310.00
Drug/Alcohol/PSYCHE Testing-PD	215.76	0.00	(215.76)
Police Misc	8,142.10	1,000.00	(7,142.10)
Hydrants (Fire)	12,852.00	25,000.00	12,148.00
FD DONATIONS (FOR. FIRE)	25,125.00	0.00	(25,125.00)
Code Enforcement-Gross Wages	4,160.00	15,000.00	10,840.00
Code Enf/Bldg Permit-Commissio	5,599.75	12,000.00	6,400.25
UCC-Inspection fees	37,485.00	30,000.00	(7,485.00)
Building Permit-supplies	19.99	0.00	(19.99)
Code Enforcement-Comp Supplies	241.68	0.00	(241.68)
Emergency Communications	3,150.50	0.00	(3,150.50)
River Gauge Fee	1,255.17	1,440.00	184.83
Exterminator	311.00	0.00	(311.00)
Animal Control	2,163.48	0.00	(2,163.48)
Recycling Fees	6,047.50	8,000.00	1,952.50
Landfill Fees	58,277.47	110,000.00	51,722.53
St Dept.-Garbage Wages	34,958.50	0.00	(34,958.50)
ST DEPT-GPS/CELL PHONE	1,123.63	0.00	(1,123.63)
Gross Wages Street Dept	100,707.42	295,323.00	194,615.58
St Dept Health Ins Prem	19,352.90	0.00	(19,352.90)
Street Dept Clothing Allowance	472.71	2,500.00	2,027.29

For Management Purposes Only

DURYEA BOROUGH
Income Statement
For the Seven Months Ending July 31, 2021

	Year to Date Actual	Year to Date Budget	Difference
St Dept Office Supplies	231.17	0.00	(231.17)
St Dept Vehicle Repair Supplie	22,554.73	0.00	(22,554.73)
Street Dept-legal Ads	974.65	700.00	(274.65)
St Dept Vehicle Repair Svcs	16,119.21	0.00	(16,119.21)
Street Dept Drug/Alc Testing	727.15	800.00	72.85
Street Dept Vehicle Loan	3,173.94	12,000.00	8,826.06
Snow Removal/Rock Salt	2,660.00	0.00	(2,660.00)
TRAFFIC SIGNAL MAINT/REPAIR	210.24	0.00	(210.24)
Utilities Street Lighting	44,691.19	75,000.00	30,308.81
Sidewalk/Crosswalk	665.00	0.00	(665.00)
STORM WATER	592.67	1,500.00	907.33
Storm Drain Repair	3,398.00	0.00	(3,398.00)
St Dept Equipment Repair Svcs	825.74	0.00	(825.74)
Road Repair Services	4,000.00	0.00	(4,000.00)
Parks & Recreation	248.00	0.00	(248.00)
Park-Utilities-Sewer	1,120.00	1,920.00	800.00
Landbank-Dues	1,500.00	0.00	(1,500.00)
Police Operating Expense	0.00	15,000.00	15,000.00
EMPLOYER PAYROLL TAXES	26,995.76	56,574.00	29,578.24
Legal Ads	339.00	0.00	(339.00)
Misc. Expense - Admin.	3,318.74	0.00	(3,318.74)
Utilities-gas & electric	13,534.84	27,000.00	13,465.16
Street Dept. Operating Expense	2,480.66	14,000.00	11,519.34
Misc - Street Dept.	1,274.55	3,000.00	1,725.45
Street Maintenance	1,400.00	0.00	(1,400.00)
PSAB Unemployment	0.00	1,077.00	1,077.00
Civil Defense	0.00	500.00	500.00
Employee Welfare	880.28	0.00	(880.28)
Foreign Fire Insurance	0.00	23,802.00	23,802.00
Hose Co. Contributions	0.00	33,500.00	33,500.00
Income Tax - Berk EIT/LST	6,047.44	10,000.00	3,952.56
Capital Improvements Fund	0.00	50,000.00	50,000.00
Insurance	82,417.21	0.00	(82,417.21)
Workman's Compensation	50,797.00	77,340.00	26,543.00
Military Service	0.00	500.00	500.00
Gas & Oil	20,922.01	31,200.00	10,277.99
Dike Fund	0.00	5,000.00	5,000.00
Gross Wages - Fire Chief	180.00	360.00	180.00
Total Expenses	1,002,506.61	1,619,541.00	617,034.39
Net Income	\$ 868,000.00	\$ 115,073.00	(752,927.00)

For Management Purposes Only

Chairman Bauman, Council Members and Mayor Keith Moss:

The Duryea Borough Civil Service Commission (DBCSC) on the recommendation of Duryea Borough Council opened and posted to test for the internal full-time position of Police Sergeant. Minimum qualifications necessary to apply for the position: be 21 years of age, possess a diploma from an accredited high school or a graduate equivalency diploma, have completed Act 120 and be current with updates, be a United States Citizen, be physically and mentally fit to perform the full duties of a police officer, possess a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania. All applicants shall have continuous prior service with the police department of Duryea Borough as follows: an applicant for the position of Sergeant shall have at least four (4) years of full-time service with the Duryea Police Department.

- Patrolman Swisher sent his letter of intent and resume to Chief Nicholas Lohman.
- Information was forwarded to DBCSC. Information was reviewed at a public meeting.
- DBCSC Commission informed Patrolman Swisher that the police sergeant's exam would be administered on June 25, 2021, at 4:00 pm, Duryea Borough Building.

The Duryea Borough Civil Service administered the Police Sergeants exam to Patrolman Swisher on June 25, 2021, and he successfully passed the exam.

This will certify that Patrolman First Class Swisher meets all requirements for position of Duryea Police Sergeant.

Sincerely,

Donna Holly, Kevin Chromey, Trina Moss and Michael Lombardo

Duryea Borough Civil Service Commission