

2025 REGULAR MEETING

A regular meeting of the Duryea Borough Council was held at 315 Main Street, Duryea on December 9, 2025, at 6:38 p.m. with Council President, Stephanie Shupp presiding. After a pledge to the flag, a roll call was taken: (6) council members present; Brudzinski absent. Mayor Bauman was in attendance. With a quorum present, the meeting continued. Council met at an executive session on December 2, 2025, and again this evening to discuss personnel matters. All minutes, correspondence, bills, and reports were made available for inspection.

Department Head Reports/Council Comments

- Chief Lohman thanked council member Jeanne Zinkavich and Mayor Bauman for their leadership over the years.
- Robert Webb stated that there are three gaming permits outstanding since the last budget meeting – McGlynn requested that he double check how many machines are at each establishment; thanked Jeanne Zinkavich and Mayor Bauman for everything throughout their years of service.
- Gino Marriggi gave an update on the recent Compost meeting – costs will stay the same; Stan Knick is the new president and will continue to use Dupont staff; will officially reorganize in January.

Old Business

New Business

Meeting

Motion by Gromelski, second by Zinkavich to accept the minutes as posted. Roll call (6) yes.

Motion by Marriggi, second by Tonte that all correspondence be accepted, action be taken where necessary and placed on file. Roll call (6) yes.

Motion by Zinkavich second by Tonte that all bills, wages, salaries, and commissions be paid when funds are available. Roll call (6) yes.

Motion by Gromelski, second by Zinkavich to approve payment of bills that were paid after the last meeting, but before the approval of bills for this meeting. Roll call (6) yes.

Motion by Marriggi, second by Tonte that all reports be accepted, action be taken where necessary and placed on file. Roll call (6) yes.

Motion by McGlynn, second by Zinkavich to appoint following part-time police officers for the month of January 2026, as necessary for the general welfare, health, and safety to the public: Giles, Wall, Anderson. Roll call (6) yes.

Motion by McGlynn, second by Zinkavich to appoint Ed Amieka as a member of the Duryea Civil Service Commission, term to expire December 31, 2031 Roll call (6) yes.

Motion by McGlynn, second by Marriggi to ratify the approval Resolution 2025-14 to apply for a Statewide Local Share Assessment grant for the Excelsior Hose Company Addition Phase III in the amount of \$498,226.26 Roll call (6) yes.

Motion by Zinkavich, second by McGlynn to ratify the approval Resolution 2025-15 to apply for a Statewide Local Share Assessment grant for the Main Street Parking Lot and Borough Roof Replacement Project in the amount of \$284,081. Roll call (6) yes.

Motion by Gromelski, second by Marriggi to ratify the approval Resolution 2025-16 to apply for a Statewide Local Share Assessment grant for the Marcy Street Building Update in the amount of \$146,281. Roll call (6) yes.

Motion by Zinkavich, second by Marriggi to ratify the payment to Multiscape, Inc. in the amount of \$92,719.30 for the Excelsior Building Update LSA, for which funds had been received from DCED. Roll call (6) yes.

No motion to approve a time for work sessions on the first Tuesday of each month in 2026.

Motion by Marriggi, second by McGlynn that all council work sessions be held on the second Tuesday of each month in 2026 starting at 6:15, followed by the council meeting directly after. Roll call (5) yes (1) no – Shupp.

Motion by Zinkavich, second by Gromelski to approve Prociak and Associates to complete the annual DCED audit for the period ending December 31, 2025. Roll call (6) yes.

Motion by Zinkavich, second by McGlynn to authorize the appropriate borough officers to execute the service agreement with Municipal Recovery, Inc. for recycling. Roll call (6) yes.

Motion by Marriggi, second by Zinkavich to approve payment for reimbursement #13 (phase I) to Multiscape for the Excelsior Building Update Local Share Account grant in the amount of \$25,777.24, once reimbursement from DCED is received. Roll call (6) yes.

Motion by Zinkavich, second by McGlynn to approve payment for reimbursement #1 (phase II) to Multiscape, J's Electrical Service, and All Service Rite for the Excelsior Building Update Local Share Account grant in the amount of \$74,294.38, once reimbursement from DCED is received. Roll call (6) yes.

Motion by Marriggi, second by Zinkavich to approve payment for reimbursement #2 to J's Electrical Service for the Excelsior Building Update Local Share Account grant in the amount of \$12,825, once reimbursement from DCED is received. Roll call (6) yes.

Motion by Gromelski, second by Marriggi to appoint James Kroptavich to the Duryea Borough Sewer Authority, term to begin January 1, 2026, and expire December 31, 2030. Roll call (6) yes.

Reading of the proposed 2026 budget

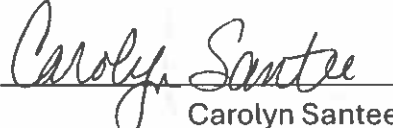
PUBLIC COMMENT:

- Discussion was had about why the work session was being changed; Mayor Bauman questioned the budget line for manager's overtime, Marriggi noted that there is a plan in place and will work it out.
- Kevin Chromey - stated that Winn's Auto has been in business 75 years, that the borough is over due in honoring them, and suggested changing Shaft Street to Winn Ave. Stephanie Shupp noted that council will consider; stated that there is a possibility that the Duryea Post Office may close in the near future; apologized to Seargent Swisher, PFC Giles, and Carolyn Santee for the lack of cooperation and the way he treated everyone during a well check visit within the last year; noted that Jef Bauman served the borough well with a different kind of progression during his time in office.
- Keith Moss thanked Jeanne Zinkavich and Jeff Bauman for their time serving on council and as mayor.
- Nick Radle – Happy Holiday to all; questioned the trees that were planted on Wright St. and the row of railroad ties in front of them causing cars to have to park on the road and suggested having the ties moved to allow parking – Keith Moss noted that the hose company is trying to avoid the public parking on the property; Shupp stated that council is looking into moving the gate for the park and creating parking spaces; McGlynn suggested going to a Germania meeting; Mr Radle also requested that council draft a letter to send to the utilities due to a significant increase in costs.

CLOSING COMMENTS:

- Council wished everyone Happy Holidays; thanked Jeanne Zinkavich and Jef Bauman for their service, and a thank you to the Christmas Stroll committee.
- Jeanne Zinkavich stated that it has been a pleasure serving on council; noted that it was another amazing stroll and congratulations to the committee; the Guarilia sign was a pet project of hers and will continue to take care of it.
- Jeff Bauman - read his final remarks for his last official council meeting as mayor, which are attached to the minutes.
- Trina Moss stated that there will be cake in the conference room for the outgoing officials, Jeanne Zinkavich and Jef Bauman.

With no further business to discuss, council entertained a motion to adjourn. First by Marriggi, second by Zinkavich. The meeting ended at 7:25 p.m.


Carolyn Santee
Borough Manager