

## 2025 REGULAR MEETING

A regular meeting of the Duryea Borough Council was held at 315 Main Street, Duryea on November 12, 2025, at 6:31 p.m. with Council President, Stephanie Shupp presiding. After a pledge to the flag, a roll call was taken: (6) council members present; McGlynn absent. Mayor Bauman was in attendance. With a quorum present, the meeting continued. Council met at an executive session this evening to discuss personnel matters of the street and fire departments. All minutes, correspondence, bills, and reports were made available for inspection.

### **Department Head Reports/Council Comments**

- Robert Webb stated that he had a magistrate hearing with Stanley Kapish regarding 301 Main Street; Kapish noted that he was waiting on paperwork from the borough.
- Nick Lohman explained issues with the new reporting system; creating manual reports until it is corrected.
- Dan Nicheporchek – working on costs to repair the salt shed roof and for a new CNG pump; leaves are now being picked up with the vac truck.
- Jeff Pisanchyn stated that he discussed the project at 301 Main Street with Stanley Kapish and supplied building permit applications since the old permits expired.
- Carolyn Santee – update on the Blueberry Hills sidewalk issue – Pennsy did the work approximately six years ago and will not come back at this time; borough is collection Toys for Tots for Christmas.
- Jim Gromelski – Regional Compost Meeting will be held to reorganize at Pittston Township.

### **New Business**

- Budget work session to be held November 19<sup>th</sup> at 6pm.
- Update on Campbell's Ledge project – closing to be held on November 18<sup>th</sup>.
- Ed Ameika questioned if the Excelsior Hose Company project was on track and if the costs were higher than planned.

### **Meeting**

Motion by Gromelski, second by Brudzinski to accept the minutes as posted. Roll call (6) yes.

Motion by Zinkavich, second by Tonte that all correspondence be accepted, action be taken where necessary and placed on file. Roll call (6) yes.

Motion by Brudzinski second by Zinkavich that all bills, wages, salaries, and commissions be paid when funds are available. Roll call (6) yes.

Motion by Gromelski, second by Brudzinski to approve payment of bills that were paid after the last meeting, but before the approval of bills for this meeting. Roll call (6) yes.

Motion by Zinkavich, second by Tonte that all reports be accepted, action be taken where necessary and placed on file. Roll call (6) yes.

Motion by Tonte, second by Zinkavich to appoint following part-time police officers for the month of December 2025, as necessary for the general welfare, health, and safety to the public: Giles, Wall, Anderson. Roll call (6) yes.

Motion by Brudzinski, second by Zinkavich to approve payment to Multiscape Inc. for the Excelsior Building Update Local Share Account grant in the amount of \$25,880.49 once reimbursement from DCED is received. Roll call (6) yes.

Motion by Zinkavich, second by Tonte to approve payment to All Service Rite Inc. for the Excelsior Building Update Local Share Account grant in the amount of \$11,896.09 once reimbursement is received. Roll call (6) yes.

Opening of snowplow bids – one bid received.

No motion was made to accept a snowplow bid on an emergency basis.

No motion was made to approve payment to Multiscape Inc. for the Excelsior Building Update Local Share Account grant in the amount of \$92,719.30 BEFORE the reimbursement from DCED is received.

#### **PUBLIC COMMENT:**

- Keith Moss questioned when the borough would be moving forward with the Yuhas property.
- Ed Ameika questioned why the snowplow bid was not accepted when we need someone in the event of an emergency.

#### **CLOSING COMMENTS:**

- Allison Brudzinski acknowledged Mr. Ameika's candor with valid questions during the meeting.
- Jim Gromelski congratulated all on the election results
- Justin Tonte thanked everyone for their support during the election process and congratulated all who won.
- Jeanne Zinkavich congratulated Food Dignity for the grant awarded from the Luzerne Foundation; announced the annual Thanksgiving Dinner to be held on the 22<sup>nd</sup> at Germania Hose Company, thanked all who donated and that Food Dignity would be there to distribute food; congratulated Nick Lohman on this being the 12<sup>th</sup> year of the Thanksgiving Dinner; noted that the horticulture students at CTC decorated the Guarilia sign and sandbag building and will decorate for Christmas and follow up in the spring; noted that they are looking to adopt a family in need for the holiday; congratulated Jeff Hoover, who will be taking over in January as a councilman.

- Stephanie Shupp thanked everyone for support during election and welcomed Jeff Hoover.

With no further business to discuss, council entertained a motion to adjourn. First by Zinkavich, second by Brudzinski. The meeting ended at 7:03 p.m.

A handwritten signature in cursive script that reads "Carolyn Santee". The signature is written in black ink and is positioned above a horizontal line.

Carolyn Santee  
Borough Manager